

**Parish Pastoral Council Meeting Minutes**

Tuesday, October 27, 2020

7:15 pm – Saint Philomena Room

**I Prayer – Stewardship Prayer**

**II Roll Call -**

Erin Ludwig (Chair) \_\_X\_\_

Chris Schafer (Vice Chair) \_\_X\_\_

Lesley Elias (Recorder) \_\_X\_\_

Charlie Gross \_\_X\_\_

Ed Schafer \_\_X\_\_

Terrie Zitzelsberger \_\_X\_\_

Kim Fox \_\_X\_\_

Elton Clark \_\_X\_\_

Paul Smith \_\_X\_\_

Andrea Wood \_\_X\_\_

Amanda Gross \_\_X\_\_

Phil Gross \_\_X\_\_

Julie Gross \_\_X\_\_

Ann Riemsma \_\_X\_\_

Finance Council (Terry Reihl) \_\_X\_\_

Christian Service Commission (Andrea Wood) \_\_X\_\_

Stewardship Liaison (Kathleen Schafer) \_ABS\_\_

Faith Formation Liaison (Sandy Boge) \_ABS\_\_

Worship Liaison (Father Tom) \_\_X\_\_

School Commission Liaison (Mary Hauck) \_\_X\_\_

**Ex Officio** Father Tom Held (Pastor) \_\_X\_\_

**III Minutes from September approved by Terrie & 2<sup>nd</sup> by Paul, none apposed.**

**IV Correspondence – None**

**V Self-Study – None**

**VI Council/Commission Reports:**

**Finance Council – Terry Reihl gave update**

**Christian Service Commission – Andrea Wood gave update**

**Faith Formation Commission – No one present**

**School Commission – Mary Hauck provided update**

**Stewardship Commission – No one present**

**VII Standing Issues – None**

**VIII Old Business –**

- **Parishioner List** – Were do we go from here? Erin is going to provide the council a list of those that did not respond to the letter sent out earlier this year. Everyone is asked to review the list prior to the November meeting. Perhaps some of us will know the people and could offer insight, otherwise we will discuss how/when/who will reach out these people. Charlie Gross brought up that since our CSA count & contribution is based on the number of parishioners we have, we do want to try to have the most accurate count we can. Erin questioned Father Tom about the Shelby update (the system used by the diocese) and he wasn't sure that the update happened due to COVID.
- **PPP Loan** – No discussion
- **Covid Updates** – We will remain “as is” for now as we are coming into cold/flu season.
- **Leak around door** – Paul continues to be concerned about water damage in the front entrance to the church. Suggested someone should be in contact with the Building and Grounds committee. If no committee, we really should have one so these types of issues can be addressed with them. Father Tom will reach out to those listed on Parish site as well as Dave Faber.

**IX New Business –**

- **COVID POLICY** – A Quarantine, Isolation & Illness policy has been drafted. They have asked Pastoral Council to review as it contains procedures for being out of work. It was recommended to update the wording for who has the final decision to say “Principal” instead of “President”. A review of the Phase 3 plan was also reviewed. Lesley made motion to approve the drafts, 2<sup>nd</sup> by Andrea, none apposed.
- **Mission Statement Review** – Review of the Mission statement, Father suggested changing from “through Faith, Love, Sacraments and Service” to “through Faith and Love, the Sacraments and Service” ..... Andrea made motion to approve, 2<sup>nd</sup> by Terrie, none apposed

- **Strategic Plan and Commissions** – Erin has suggested that we review the different councils and perhaps we could combine a couple. Specifically looking at the Christian Service, Stewardship, Faith Formation and Worship Commission. Maybe combining will help those councils with few members. Erin is meeting with council chairs on November 5<sup>th</sup> to discuss.

**X      Announcements/Information –**

**XI      Next Meeting – Tuesday, November 24<sup>th</sup> @ 7:15pm**  
**No Meeting in December, January will begin the new board roles**

**Terrie made motion to adjourn, 2<sup>nd</sup> by Lesley.**